

THE CHARLOTTE W. NEWCOMBE FOUNDATION

AGENDA FOR THE TRUSTEES' MEETING

Monday, September 23, 2013, 9:30 a.m.

Foundation Office – Princeton, NJ

Robert M. Adams, Presiding

- I. **Opening prayer** led by Louise Johnson
- II. **MINUTES** of the July 24, 2013 meeting *
- III. **INVESTMENTS** [9:35 – 10:30 am]
 - A. Discussion with Jeffrey Croteau/Michael Soares of Prime, Buchholz and Associates **
 - B. Trustee investment management discussion and decisions, as needed
- IV. **2012 FINANCIAL STATEMENTS, 990-PF TAX RETURN and AUDITOR'S REPORT** [10:30 – 11:00 am]
 - A. Overview, with guest Heidi Dreyfuss of WithumSmith+Brown *
 - B. Audit findings – general discussion
[Audit commentary – executive session]
- V. **PROGRAM**
 - A. Discussion with guests from Waynesburg University [11:00 – 11:15 am] *
 - B. Update on fellowship/scholarship program activity since July *
 - C. Request to pledge \$100,000 to West Chester University toward establishment of a McIlvain-Newcombe Endowed Scholarship Fund *
 - D. Discussion of report: *Program Data Highlights 2013* *
- VI. **ADMINISTRATION**
 - A. Administrative update *
 - B. 35 Park Place maintenance report *
 - C. Discussion of 2012 *Financial Highlights* report *
 - D. Selection of auditor for 2013 *
 - E. Review of staffing and compensation for 2014 *
[Executive session as needed]
 - F. Review of remaining 2013 meeting date:
Wednesday, December 11 at 9:30 a.m. at the Foundation's office
 - G. Establishment of 2014 meeting schedule *
- VII. **LUNCH**

* See related attachment.

** See material coming separately from PB&A.

September 16, 2013